

# Facilitation Skills

From introductory to advanced level



Facilitation – the ability to plan and run effective, participative meetings and events of all kinds is a skill which is needed in many different kinds of stakeholder engagement work - from consultation to partnership to conflict resolution.

Effective meetings bring tangible benefits - getting more done in less time, improved relationships between key stakeholders, dealing constructively with differences, fostering creativity and helping people get to clear decisions.

But achieving these results takes skills and experience. Whilst many people are asked to facilitate meetings, workshops and events as part of their day jobs few are given any or sufficient training to carry out this role effectively.

As facilitation is such a large topic, (for example, facilitation of meetings, through to facilitating entire stakeholder processes), we offer tailored training for different audiences, based on their context and requirements.

## Introductory level

For people who need to use facilitation as part of their 'day job'. This level is suitable for people who have never had any training on facilitation and want a thorough grounding on the basics.

The one day course covers key concepts and 'top tips'. The two day course adds a day of live practice - applying the theory and techniques that they have learnt about in a safe, learning-oriented setting.

## Intermediate to advanced level

This day is for people who already have some experience of doing facilitation and have perhaps already received some basic training.

The day will explore some of the more demanding areas of facilitation, with the content being decided in relation to the participants' area of interest and experience. This could include topics such as conflict resolution, consensus building, planning for longer engagement processes, designing events in detail and advanced techniques.

This course can be commissioned by an organisation or partnership.

We also run the course for mixed participants on demand.

If you would like to register your interest or find out more, please contact us:

Ring to talk about your requirements, 0797 441 4613

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